

Effective since: November 21th 2023

Last update: April 10th 2024

## 1. WHO ARE WE?

This policy relating to cookies (hereinafter, the "Cookie Policy") describes the different types of cookies that we use on our [www.commcareers.be](http://www.commcareers.be) website (hereinafter, the "Website") and the manner in which you can configure these cookies.

ACC (Association of Communication Companies), with company number 0451546876 and having its principal seat at Minervastraat 4 1930 Zaventem, is the responsible for gathering and processing of personal data collected via cookies on our Website (Hereafter: "ACC", "we", "us" or "our"). We maintain a strict privacy policy and we are committed to being transparent about the technologies that are used on our Website.

Insofar as the information collected using cookies constitutes personal data, the provisions of the Privacy Policy shall apply and supplement this Cookie Policy.

## 2. WHAT IS A COOKIE?

A "cookie" is a small text file containing information saved by a website on a computer or by a mobile application on a user's smartphone.

Cookies offer the possibility to identify you and to memorize various information in order to facilitate your navigation on a website/a mobile application, to ensure the smooth functioning of these or to make them more effective, for example by memorizing your language preferences.

We make a distinction between essential cookies and non-essential cookies as follows:

- **Essential cookies** are cookies that we need for the proper operation of our website. Essential cookies may for example save your language preferences through our different webpages, or allow you to complete a communication form and send your request or remark to us.
- For the use of **non-essential cookies**, we will ask your permission to activate them, by means of our Cookie Banner that will pop-up when you first visit our website. You may withdraw your consent to the use of such cookies for the future, by changing your cookie preferences in the footer at all times.

We may update this cookie statement from time to time. If the changes impact cookies for which you have already provided your consent, or if we add additional cookies, you will be redirected through our cookie banner.

### 3. WHAT COOKIES ARE USED ON OUR WEBSITE AND WHY?

We use different types of cookies for different reasons. The data they collect is stored and processed by ACC during a period of one year.

COOKIE	ID	PURPOSE
ESSENTIAL COOKIES (STRICTLY NECESSARY)	ACC_Accept_Cookie	<p>These cookies are essential for browsing our Website or strictly necessary for the provision of a service specifically requested by a user.</p> <p>The removal of this type of cookies can lead to navigation difficulties and is therefore strongly discouraged.</p>
PREFERENCE COOKIES (PERFORMANCE)	ACC_Accept_Cookie	<p>These cookies collect information about your choices and preferences and make your navigation more pleasant and personalized.</p> <p>These cookies make it possible to memorize the language chosen during your first visit to our Website in order to personalize it accordingly.</p> <p>For instance, we use cookies to remember your login data to facilitate your inscriptions for trainings and events.</p>
ANALYTICS COOKIES (STATISTICS)	ACC_Accept_Cookie	<p>These cookies are used to gather information about your anonymous use of the Website, to improve the content of the Website, make it more suitable to your needs and increase its usability.</p> <p>For example, these cookies show us the most visited pages of the Website or help to identify difficulties that may be encountered during navigation.</p>
THIRD-PARTY / SHARING COOKIES (SOCIAL NETWORKS)	N/A	N/A
THIRD-PARTY / ADVERTISING COOKIES	N/A	N/A

## 4. HOW TO CONFIGURE THE COOKIES?

You can easily delete, disable or accept cookies from our Website at any time by configuring your browser settings.

Each browser (Internet Explorer, Safari, Firefox, Google Chrome, etc.) has its own cookie configuration mode. To learn about the procedure to follow concerning your navigator, visit the site: <http://www.allaboutcookies.org/manage-cookies/>.

If you use different computers, smartphones and/or tablets, do not forget to configure each device so that each of them corresponds to your preferences regarding cookies.

## 5. WILL OUR WEBSITE STILL WORK WITHOUT COOKIES?

You will still be able to view our Website, but some interactions may not work normally.

If you have other questions, contact us:

- by sending an email to the following address: [stephanie@acc.be](mailto:stephanie@acc.be)
- by writing to the following postal address:

Association of Communication Companies

Minervastraat 4, 1930 Zaventem, Belgium

Belgian business registry (BCE) number: [N°ONSS: 1839531-27)

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